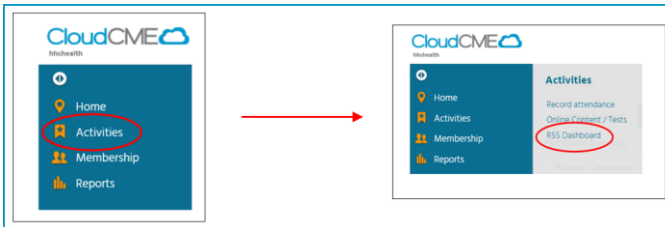


Cancel an RSS Child Activity

1. Open the RSS Dashboard in the search bar.



2. Click “Parents Only” and enter your Parent activity name in the search box

HOCC Medical Grand Rounds (17051) Parents Only ?

3. Update the Status and/or dates as needed to find the appropriate Child session

HOCC Medical Grand Rounds (17051) Parents Only ?

Day
 Week
 Month

3/5/2021 5/20/2021 Status: Incomplete

4. In the Topic Column, click on the trash can icon underneath the appropriate Child session

Status	ID	Series	Topic	Date
INCOMPLETE	Parent: 17051 Child ID: 17076	HOCC Medical Grand Rounds	HOCC Medical Grand Rounds - 7/1/2021	Thursday, July 1, 2021 8:00:00 AM - 9:00:00 AM

5. Enter a reason and click *Add Note*

Please explain your reason for deleting this activity: