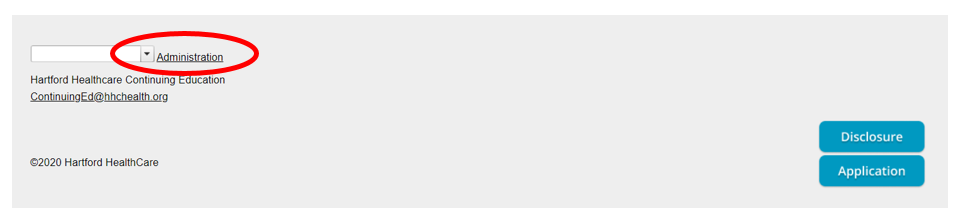
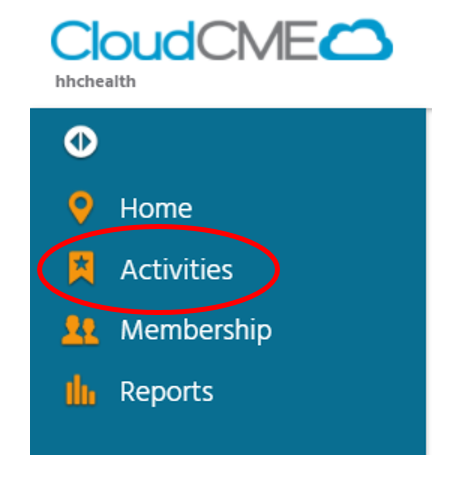
**To Locate Activity Event Code for an RSS**

1. **Log in to your account at CloudCME (**[**hhchealth.cloud-cme.com**](file:///\\hhcsystem.org\hhc\Professional%20Education\CME\CloudCME\hhchealth.cloud-cme.com)**) and click on the *Administration* option on the bottom left of the page**

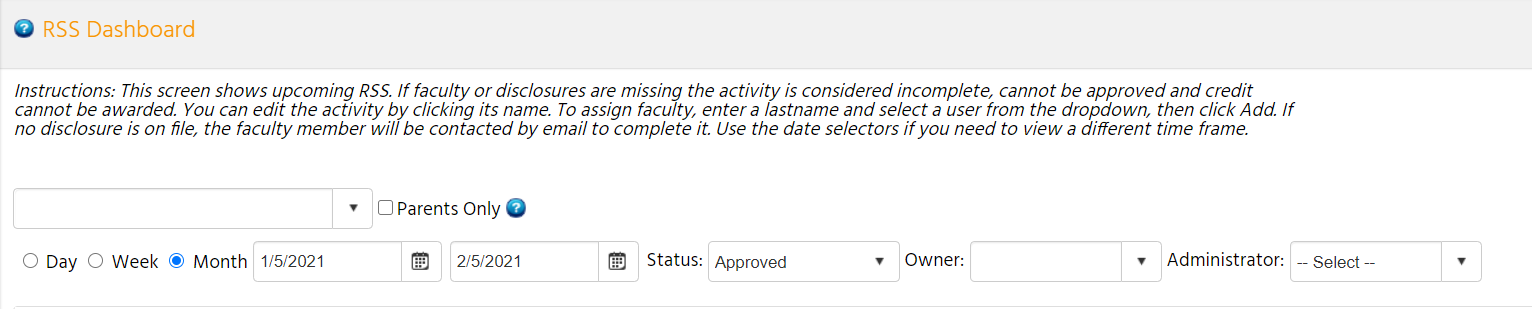


1. **Open the *RSS Dashboard* in the *Activities* tab**
   1. Contact [continuinged@hhchealth.org](mailto:continuinged@hhchealth.org) if you don’t have access to this option





1. **Locate your specific activity using the search parameters. Uncheck *Parents Only*.**



1. **Locate the specific date in the list. Each session has a different code.**
2. **Copy the *Child ID* for that dateto the Event Code Template.**

