**To Locate Activity Event Code for an RSS**

1. **Log in to your account at CloudCME (**[**hhchealth.cloud-cme.com**](file:///%5C%5Chhcsystem.org%5Chhc%5CProfessional%20Education%5CCME%5CCloudCME%5Chhchealth.cloud-cme.com)**) and click on the *Administration* option on the bottom left of the page**



1. **Open the *RSS Dashboard* in the *Activities* tab**
	1. Contact continuinged@hhchealth.org if you don’t have access to this option





1. **Locate your specific activity using the search parameters. Uncheck *Parents Only*.**



1. **Locate the specific date in the list. Each session has a different code.**
2. **Copy the *Child ID* for that dateto the Event Code Template.**

