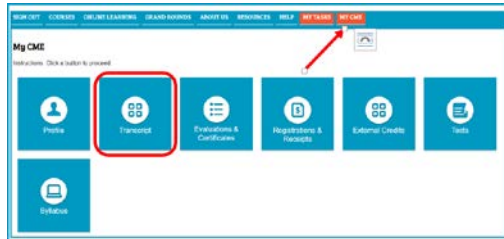


Accessing a Transcript

For the Individual Learner

1. Log into your account at <https://hhchealth.cloud-cme.com>

2. Click on My CME → Transcript

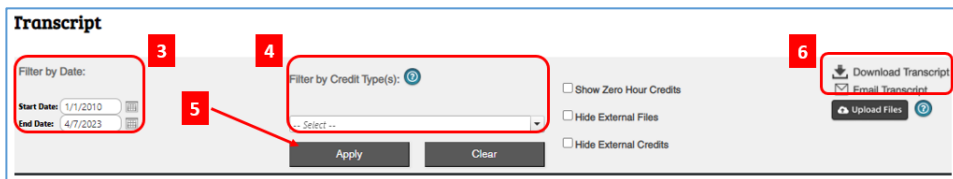


3. Choose Date Range

4. Choose Credit Type(s)

5. Click Apply

6. Choose Download or Email to self



For the Administrative Coordinator

1. Log into your account at <https://hhchealth.cloud-cme.com>

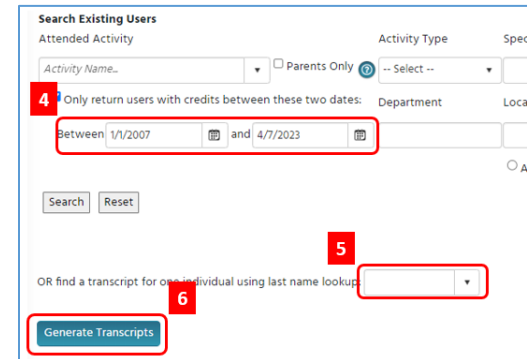
2. Scroll to the bottom left of page, click on the Administration link

3. On the left side menu bar, click on Reports, then scroll down to Transcripts

4. Choose Date Range

5. Choose Learner

6. Click Generate Transcript



7. Click on the Transcripts Tab to download or print

